



Doveton Show Day

22 September 2019, 10am - 4pm
Expression of Interest Form

General Details

Group/Company Name:.....

Contact Name

Phone Mobile.....

Email..... (all correspondence will be sent via email)

Mailing Address.....

Suburb:.....Post Code.....

Facebook..... Instagram.....

Give details what you are providing (include prices) EG: food, entertainment, demonstration etc.

Doveton Show Inc provides a low cost alternative to the Royal Melbourne Show- Vendors who keep prices most affordable will be given priority.

Please provide a description of items or service you are providing

Please attach:

- Items / menu including prices
- Photo of proposed stall or set up
- Does your stall offer free activities for the community Yes No

Are you:

- Mobile Food Van
- Portable marquee structure (supplied by vendor)
- Table only (inside vendors)
- Demonstration only
- Children's interactive activity (WWC required)
- Exhibit only

POWER, WATER, EQUIPMENT

There is NO available power at this site.

Vendors who are self-sufficient with their own Gas or Electrical system (Generator or similar) need only apply.

In the case of Generator/Invertor systems all equipment brought *onto* or *used* on site (including electrical leads and power boards) must comply with Energy Safe Victoria, this includes current "Tag and Test" (within 12 months from the date on label)

Worksafe will be present on the day of the event.

Vendors who are using Gas as part of their energy must comply with Energy Safe Victoria in relation to their activity.

Please go to;

http://www.esv.vic.gov.au/Portals/0/about%20esv/files/brochures/ESV_6ppA5_GasSafetyPublicEvents.WEB.pdf

There will be availability for vendors to access water from a mains supply.

This does not include direct plumbing or permanent hose fixing.

It does include the ability to refill containers as required.

Do you require any trestle table (pavilion) Yes No / 1 2 (maximum 2)

Do you require access to mains water: Yes No

What space do you require for your site?

(Please remember you will be required to wholly set up within this space)

Please tick the size you require () 3m x 3m () 6m x 3m

Food Vendors please fill out the dimensions of your vehicle (include tow bar)

_____m (L) x _____m(W) x _____m(H)

Stall Location – Indicate preferred location

- Pavilion Pioneer Shed
 Outside Food area Outdoor Stall Area

Permits – provide & attach where applicable

Applications without relevant permits attached will not be considered

All food providers must ensure that they have completed appropriate training and acquired Food permits and street traders to be able to participate in the event.

- Food Permit Street traders
 Statement of Trade WWC

Insurance

Whilst all care is taken, the Doveton Show Committee will not accept any liability for equipment that is lost, stolen or damaged whilst on site for the event on 22 September 2019.

All stallholders must carry their own insurance cover for loss of, damage to and theft of property, or otherwise they are individually responsible for any loss.

All stallholders must hold current public liability insurance. A copy of your certificate of currency is to be provided along with this form. For stall holders without insurance the committee can cover you for public liability insurance at a cost of \$15 for the event (only applicable to non-commercial groups)

Certificate of Currency attached: **Applications without current Public Liability attached will not be accepted**

Yes

No (I will pay \$15 to cover my insurance)

Cost

Please tick most applicable

<input type="checkbox"/> Commercial Food & Beverage Vendor:	\$250 per site
<input type="checkbox"/> Commercial Pavilion Stall (ie:Tattoo, face painting, lollies, toys games etc)	\$50 per table
<input type="checkbox"/> Commercial Marquee Stall site	\$80 per site (3x3)
<input type="checkbox"/> Commercial Marquee Stall site	\$160 per site (6x3)
<input type="checkbox"/> Commercial exhibitor Marquee Stall site	\$80 per site (3x3)
<input type="checkbox"/> Commercial exhibitor Marquee Stall site	\$160 per site (6x3)
<input type="checkbox"/> Show Bags	10% of gross takings
<input type="checkbox"/> Non Profit Food & Beverage Vendor*	10% of gross takings
<input type="checkbox"/> Non Profit (ie: Tattoo, face painting, lollies, toys games etc.)*	\$20 per table
<input type="checkbox"/> Non Profit marquee stall*	\$30 per site (3x3)
<input type="checkbox"/> Non Profit marquee stall*	\$60 per site (6x3)
<input type="checkbox"/> Exhibitor Community*	Free
<input type="checkbox"/> Children's activities (with no charge to visitors)	Free

*Must be a Bona Fide *Non Profit* or *Community Group*

Important Information

Completion of this form does not guarantee acceptance to this event. All expressions of interest and accompanying documentation will be reviewed by the committee, and then all applications will receive written notification outlining their acceptance or decline, to the event.

Acceptance is determined upon, but not limited to the following:

- Overall number of stalls/vendors expressing interest to attend
- Space allocation available
- Address/location of stalls/vendors (first preference to those based within the local community)
- Submission of all relevant information / documentation to support the application process

Commercial site fees will be invoiced upon acceptance of offer and will be payable within 7 days of invoice

Please note that while all efforts will be taken to secure your preferred area, this is not always possible.

Due to farm renovations and improvements, stall holder parking will be restricted to 1 car per stall holder. All other cars are to be parked in stall holder parking at Betula Reserve. Cars cannot be removed from Myuna Farm until 5 pm on the day of the event.

Please complete this form by Sunday 14 July 2019 and return it with applicable attachments to:

Doveton Show 2019
PO Box 93
Doveton 3177
Or email to info@dovetonshow.org.au